

SA Rugby Job Opportunities

Applications are invited from suitably qualified candidates for fixed term positions of Coaches (Women's Rugby) and Administrators (Women's Rugby).

Kindly refer to the information below which tables the job titles and the location of positions:

No.	Area	Job titles
1.	Eastern Province	<ul style="list-style-type: none">• Head Coach
2.	SWD	<ul style="list-style-type: none">• Head Coach• Administrator
3.	Griqualand West	<ul style="list-style-type: none">• Head Coach• Administrator
4.	Blue Bulls	<ul style="list-style-type: none">• Head Coach• Administrator
5.	KwaZulu/Natal	<ul style="list-style-type: none">• Head Coach
6.	Border	<ul style="list-style-type: none">• Administrator
7.	Western Province	<ul style="list-style-type: none">• Administrator

The closing date for applications is **Tuesday, 26 January 2015**.

Please submit your application to the Human Resources Department at careers@sarugby.co.za, alternatively submit it by hand to the office of the CEO. Your application should be accompanied by your CV.

Please note that preference will be given to EE candidates for these positions.

Job Description

1. Job Particulars:	
Job Title: Coach (Women's Rugby)	Department: Rugby
Direct Reports: Administrator (Women's Rugby)	Travel Required: Limited
Reports to: Manager Women Operations	Job Grade: Contractor position not graded Remuneration: R15,000 per month
2. Purpose of Job:	
To uplift the skill levels of Girls/Women players in a specific area.	

3. Key Results/ Accountabilities expected from job

- To design a season plan;
- To identify coaches to be capacitated and empowered;
- Identify players with talent and potential and conduct advanced coaching for them.

4. Experience & Expertise (Typical educational qualifications & experience)**a. Educational background**

Three year tertiary qualification in sport science or equivalent

b. Experience (years and nature)

- Minimum of 5 years in-depth knowledge and understanding of Women/Girls rugby
- Level 2 Coaching certificate
- Verifiable coaching experience and accomplishment at National or Provincial level

5. Critical Competencies

- Coaching skills
- Talent identification
- Training and development
- Diversity
- Leadership skills
- Self-discipline
- Planning and organising
- Communication skills

Essential requirement/s

- Passion for the development and advancement of Women's Rugby

Job Description**2. Job Particulars:**

Job Title: Administrator (Women's Rugby)	Department: Rugby
Direct Reports: None	Travel Required: Limited
Reports to: Coach (Women's Rugby)	Job Grade: Contractor position not graded Remuneration: R10,000 per month

2. Purpose of Job:

To coordinate and manage the programmes and activities of the Youth Training Centre.

3. Key Results/ Accountabilities expected from job

- To facilitate the recruitment campaign of players in schools and communities;
- To organise Coaching Clinics for players and coaches and teams;
- To arrange matches, leagues and festivals for schools and community teams;
- To arrange training and playing venues for all teams;
- Register all players participating in the programme and maintain the database;
- Render support services to the YTC Coach and the Fitness Trainer.

4. Experience & Expertise (Typical educational qualifications & experience)

a. Educational background

Three year tertiary qualification in any discipline

b. Experience (years and nature)

3 – 5 years' experience in office administration

5. Critical Competencies

- Administration skills
- Computer literacy
- Integrity
- Self-discipline
- Record keeping
- Planning and organising skills
- Negotiation skills
- Networking skills
- Communication skills
- Ability to work under minimal supervision

Kind regards

Human Resources Department